

City of Eureka



ADDENDUM 1 TO THE REQUEST FOR PROPOSAL FOR

EUREKA PARKLET PILOT PROGRAM

City of Eureka Bid#: 2015-23

Submission Deadline June 29, 2015

ADDENDUM 1:
RFP City of Eureka Bid#: 2015-23 EUREKA PARKLET PILOT PROGRAM

To all general contract bidders of record on the Work titled:

EUREKA PARKLET PILOT PROGRAM

This addendum is issued as supplemental information to the **RFP City of Eureka Bid#: 2015-23 EUREKA PARKLET PILOT PROGRAM**. This addendum includes the following points of clarification:

1. Setback Guidelines
2. Insurance requirements for individual Parklets
3. Defining “easy removal”

Information regarding each of the above items is provided in the following pages.

1. **Question:** On page 12 of the RFP, the design guidelines indicate that there will be a 48” setback on either end of the platform. Are those 8’ included in the 20’ length (leaving applicant with 12’ of usable space), or will applicant have 20’ to work with?

Answer:

The parklet structure may be a maximum of 20 feet in total length. The applicant may utilize that entire 20-foot length for the parklet. Note that in most cases, the City will install wheel stops, lane delineators, or other devices within a space of up to 48 inch on either side of the parklet to manage parked vehicles.

2. **Question:** If the platform/parklet is destroyed intentionally or by accident by an outside party (run into by a car, set on fire during the night...) who will be financially responsible? Whose insurance will cover – CITY's or applicants?

Answer:

The City will require that the applicant acquire an encroachment permit from the City for the parklet. The encroachment permit will have place conditions on the applicant prior to approval. In order to receive the encroachment permit, the Parklet owner shall assume full liability for the parklet and meet City's insurance requirements, which include a Hold Harmless/Indemnity Agreement (See Attachment A of RFQ). In addition, the parklet owner will agree to assume full responsibility for maintenance of the parklet. Maintenance requirements include removal of graffiti and restoration of parklet caused by vandalism and by accidents. The City assumes no responsibility for maintenance. The City assumes no responsibility for restoration or repair of the parklet in cases in which the parklet is destroyed intentionally or by accident by an outside party. The City assumes no financial responsibility for the parklet. The parklet is fully and completely the responsibility of the business owner. As the owner of the parklet, the business owner may file a report with the Eureka Police Department in instances in which the parklet is damaged/destroyed intentionally or accidentally.

3. **Question:** The design guidelines state that platform must be designed for easy removal in the event of an emergency or for necessary maintenance work. Could the City elaborate on what “easy removal” means?

Answer:

The primary purpose of this design guideline is to avoid the need to completely demolish the parklet in the event that the City needs to temporarily access the roadway under the parklet. In such an event, the City will ask the owner of the parklet to temporarily remove the structure. Therefore, the City highly encourages construction techniques that allow for relatively easy disassembly and reassembly.